

Guest Application to Attend the Dr. G.W. Williams Secondary School Prom at The Manor in Kettleby on Thursday, May 3, 2018

This completed GUEST APPLICATION must be submitted to an administrator for approval before tickets are purchased. Each Grade 12 Williams' student who is attending Prom may sponsor only one guest. The guest and the host student must arrive at and leave the Prom together. Tickets are *non-transferable* and will only be honoured if presented by the purchaser.

PART A: WILLIAMS'/HOST STUDENT INFORMATION. Please print neatly.

Name: _____ Grade: _____ Cell: _____

PART B: GUEST INFORMATION (must be age 21 or under). Please print neatly.

Name: _____ Age: _____

Address: _____

Cell: _____ Home: _____ Grade (if applicable): _____

_____ I am attending high school. **Please complete the box and Part C below.**

_____ I am attending post-secondary or working. **Please complete the box below.**

Name of institution or workplace _____

Guests must follow the rules and regulations outlined in the Caring and Safe Schools policy (which can be found at www.yrdsb.ca) and the Dr. G.W. Williams Secondary School Student Code of Conduct and policies (found on the school website) as well as local, provincial, and federal laws. Failure to do so may result in any of the following for both the guest and host student: removal from the event without reimbursement; parent/guardian contact; referral to school/institution administration; police involvement, etc.

I agree to:

- ✓ the Dr. G.W. Williams Secondary School contacting my parent/guardian (if I'm under 18)/school/emergency contact/workplace
- ✓ **not transfer (i.e. give or re-sell) my ticket to another individual. (Tickets are non-transferable.)**
- ✓ **not expect a refund if my decision to attend Prom changes. (Tickets are non-refundable.)**
- ✓ arrive with my host student before the doors close at 6:30 p.m.
- ✓ **surrender proof of identity with official photo ID (student photo ID card/driver's licence, etc.) during the Prom**
- ✓ respect all those in attendance, and follow the direction of supervisors
- ✓ not be under the influence or in possession of drugs and/or alcohol
- ✓ display the contents of bags/purses/jackets/pockets/personal belongings, etc. as a condition of entry if asked
- ✓ the confiscation of any inappropriate items as identified by supervisors
- ✓ not smoke during this school event. (There are no in-out privileges; once participants step outside, they will not be readmitted.)
- ✓ leave the property immediately without compensation if I/my host student am/is asked to leave or has to leave for any reason
- ✓ make arrangements to be picked up by 10:30 p.m., the end of the Prom

I have read, understood and agree to abide by all items addressed on this form.

Guest Signature: _____ Date: _____

Guest Parent Signature: _____ Date: _____

Guest Parent Cell: _____ Guest Parent Home: _____

Alternate emergency contact information: Name: _____ Contact Number _____

PART C: TO BE COMPLETED BY PRINCIPAL / VICE-PRINCIPAL OF GUEST'S SCHOOL

School Name: _____ Phone: _____

Principal / Vice-Principal: (name) _____ (signature) _____

Recommendation: This guest is
_____ recommended
_____ **not** recommended
to attend this Prom.

Place school stamp in this area.

To be completed by the Dr. G. W. Williams Secondary School Administration

Permission granted to purchase a ticket: ☐ yes ☐ no

Williams' Principal/Vice-Principal Signature _____